

## Joe's Movement Emporium Theater Production Manager

Joe's Movement Emporium is a cultural hub in the Gateway Arts District in Mount Rainier, MD and the surrounding area, and offers 100-plus live performances every year in music, theater and dance, plus film and other events. Joe's is hiring a **Theater Production Manager** to plan and oversee the production of our diverse events to ensure excellent artist, audience and student experiences. Supporting operations of the theater is a year-round job training program in theater tech and digital media for high school seniors or recently out-of-school youth.

We welcome applications from candidates with the following skills:

- Broad technical knowledge of theater equipment and its use
- Business software proficiency – including Microsoft Visio; Lightwright and Vectorworks
- Strong supervisory skills and effective teamwork and problem-solving skills
- Strong mentorship skills to supervise and support students in the Theater Tech Program, a workforce development program for students ages 17-24
- Communicating with internal and external clients about their technical needs at Joe's
- Recommending and prioritizing annual capital equipment purchases and repair and maintenance work for theatre facilities
- Knowledge of relevant local, state and federal safety standards and codes
- Physical ability to lift 50lbs and work at heights
- At least two years' experience in technical production of the performing arts
- Bachelor's degree (BA or BFA) in Technical Theater or the equivalent.

This position is 20-30 per week with hours based on production schedule. Support staff for theater operations include tech crew, Theater Tech Trainer, Theater Tech Program Director and Marketing Director.

To apply, submit resume with three referrals with contact information to Brooke Kidd at [brooke@joesmovement.org](mailto:brooke@joesmovement.org).